

## CONTRACT AWARD NOTICE

### Employee Services

#### Services

### SECTION I: CONTRACTING AUTHORITY

#### I.1 NAME, ADDRESS AND CONTACT POINT(S)

<b>Official Name</b> The Minister for the Cabinet Office acting through Crown Commercial Service		
<b>Postal Address</b> 9th Floor, The Capital, Old Hall Street		
<b>Town</b> Liverpool	<b>Postal Code</b> L3 9PP	<b>Country</b> United Kingdom
<b>For the attention of</b> _____		
<b>Contact Point(s)</b> _____		<b>Telephone</b> +44 3450103503
<b>Email(s)</b> supplier@crowncommercial.gov.uk		<b>Fax</b> _____

<b>Internet Address(es) (If applicable):</b>  <b>General address of the Contracting Authority</b> <a href="http://www.gov.uk/ccs">http://www.gov.uk/ccs</a>  <b>Address of the Buyer profile</b> <a href="https://gpsesourcing.cabinetoffice.gov.uk">https://gpsesourcing.cabinetoffice.gov.uk</a>
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#### I.2 TYPE OF CONTRACTING AUTHORITY

<b>Contracting Authority</b> Ministry or any other National or Federal Authority, including their regional or local subdivisions  <b>Main Activity(s)</b> Other : Public Procurement  <b>The Contracting Authority is purchasing on behalf of other Contracting Authorities</b> Yes
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## SECTION II: OBJECT OF CONTRACT

### II.1 DESCRIPTION

#### **II.1.1 Title attributed to the Contract by the Contracting Authority**

Employee Services

#### **II.1.2 Type of Contract and Location of Works, Place of delivery of Performance**

##### **Services**

27 - Other services [8 9]

##### **Main site or Location of Supplies**

Primarily in the UK with some limited requirements overseas.

##### **NUTS Code**

UK - UNITED KINGDOM

##### **Services 17-27 (Agreement for publication)**

Yes

### **II.1.3 Notice involves**

CONCLUSION\_FRAMEWORK\_AGREEMENT

### **II.1.4 Short description of the Contract or Purchase(s)**

Crown Commercial Service (CCS), as the Authority, has put in place a pan government Framework Agreement for the administration and provision of employee benefits for use by Central Government and UK public sector authorities identified at VI.3 (and any future successors to these organisations). The aim is to appoint a single managed service provider, to provide Employee Benefits across Central Government and UK public sector authorities on a 'one stop shop fully managed service' basis. CCS have appointed a single managed service provider to work in partnership with Contracting Authorities to deliver the entire range of employee benefits required across central government departments and UK public sector authorities which will include the following core services:

- Employee Discount Scheme – facilitating employee access to a diverse range of preferential offers, discounts and cash backs either online, instore or by telephone from an extensive range of retailers and service providers.
- Reward and Recognition Voucher Scheme – employee rewards solutions to include vouchers and gift cards, staff incentives, long service awards and celebrations.
- Childcare Voucher Scheme – administration of the Employer Supported and Child Care Scheme.
- Cycle to Work Scheme – implementing a tax exempt loan scheme for employees' cycles and cyclists'
- Payroll Giving Scheme – administration of a tax efficient scheme which allows employees to give money to the UK registered charity of their choice by having a deduction taken straight from their gross pay and built in flexibility for additional services as required.

For the Central Government Contracting Authorities a branded platform will be created with a customised departmental front end to host the services, the platform will be available to all the Contracting Authorities users, and will have secure single sign on functionality, so as to enable users to sign in to their benefits using a single user name and password.

Contracting Authorities will not be required to take the full suite of services, instead selecting those services which suit their own business requirements and reward strategy. The key requirements include:

- A webenabled online platform, providing single sign on access to systems fully hosted by the Supplier with proven data security provision.
- The development, implementation, promotion, delivery, management, administration and maintenance of a suite of flexible, voluntary and salary sacrifice benefits.
- Provision of a range of employee benefits which appeals to a wide demographic employee base that will include but will not be limited to Childcare Voucher Scheme, Employee Discount Scheme, Reward and Recognition Voucher Scheme, Cycle to Work Scheme and Payroll Giving Scheme. It is intended that the range of employee benefits will expand to meet customer business needs and as they develop their reward strategies. – Scaleable provision to enable the development of benefit schemes over time and future proofing to ensure the continued provision of the agreed scheme and the development of new offerings.
- The ability to brand the platforms to individual Contracting Authorities requirements.
- The provision of a fully managed scheme which enables users to interface directly with the supplier and an user helpline to resolve queries and provide assistance.
- The ability to effectively communicate the package of benefits to users to encourage wide uptake.
- The provision of detailed management information regarding user usage on a regular basis.

## II.5 Common Procurement Vocabulary (CPV)

### Main Object

#### Main Vocabulary

Code	Description
75310000	Benefit services

#### Suppl. Vocabulary

Code	Description
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### Additional Object(s)

#### Main Vocabulary

Code	Description
30200000	Computer equipment and supplies
32000000	Radio, television, communication, telecommunication and related equipment
34000000	Transport equipment and auxiliary products to transportation
66000000	Financial and insurance services
72000000	IT services: consulting, software development, Internet and support
72500000	Computer-related services
75000000	Administration, defence and social security services
75340000	Child allowances
79000000	Business services: law, marketing, consulting, recruitment, printing and security
79342321	Customer-loyalty programme
79400000	Business and management consultancy and related services
79631000	Personnel and payroll services
79633000	Staff development services
85000000	Health and social work services
92000000	Recreational, cultural and sporting services
98000000	Other community, social and personal services

#### Suppl. Vocabulary

Code	Description
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### II.1.6 Contract covered by the Government Procurement Agreement (GPA)

Yes

### II.2 Total final value of Contract(s)

Between 280,000,000.00 GBP and 350,000,000.00 GBP Excluding VAT

## SECTION IV: PROCEDURE

### IV.1 TYPE OF PROCEDURE

#### IV.1.1 Type of Procedure

Open

### IV.2 AWARD CRITERIA

#### IV.2.1 Award Criteria

Most economically advantageous tender in terms of Criteria stated below

No.	Criteria	Weighting
1	Quality	70
2	Price	30

#### IV.2.2 An Electronic auction was used

No

### IV.3 ADMINISTRATIVE INFORMATION

#### File Reference Number attributed by the contracting authority (if applicable)

RM3704

#### Previous publication(s) concerning the same Contract

Yes

#### Previous Publication Notice Number in OJ

#### Voluntary ex ante transparency notice

2014/S 180-317651 published on 05/08/2015 GMT

#### Previous Publication Contract Notice Number in OJ

Contract Notice

## SECTION V: AWARD OF CONTRACT

<b>Contract No</b> RM3704	
<b>Contract Title</b> Employee Services	<b>Lot Number</b> _____
<b>V.1 Date of Contract Award</b> 12/11/2015 GMT	
<b>V.2 Number of offers received</b> 5	

### V.3 Name and address of Economic Operator to whom the contract has been awarded

<b>Official Name</b> Edenred (UK Group) Limited		
<b>Postal Address</b> 50 Vauxhall Bridge Road		
<b>Town</b> London	<b>Postal Code</b> SW1V 2RS	<b>Country</b> United Kingdom
<b>Telephone</b> _____	<b>Fax</b> _____	
<b>Email(s)</b> _____		
<b>Internet Address (URL)</b> _____		

### V.4 Information on Value of Contract (give figures only)

<b>Initial estimated total value of the contract (if applicable)</b> _____
<b>Total final value of Contract</b> Between 280,000,000.00 GBP and 350,000,000.00 GBP Excluding VAT
<b>if annual or monthly value (Please give number)</b> 48 Month(s)

<b>V.5 The Contract is likely to be sub-contracted</b>
<b>Contract is likely to be sub-contracted</b> Yes
<b>If yes, value of proportion of the contract likely to be sub-contracted to third parties(give figures only):</b> Not Known

**Short description of the value/proportion of the contract to be sub-contracted(if known)**

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## SECTION VI: COMPLEMENTARY INFORMATION

### VI.1 PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS

#### VI.1.1 Contract related to a Project and/or Programme Financed by EU Funds

No

### VI.2 ADDITIONAL INFORMATION (IF APPLICABLE)

#### Additional Information

The following information has been captured in accordance with the requirements of Regulation 50 of the Public Contracts Regulations 2015:

This Framework Agreement commenced on 13th November 2015 and will be for a period of four (4) years.

The Authority received a total of 5 tenders in response to this procurement, all of which were received electronically via the Authority's e-Sourcing Suite.

The Authority received 2 tenders from economic operators which are small and medium enterprises.

The Authority received 0 tenders from an EU Member State in response to this procurement.

No tenders from non-EU States were received in response to this procurement.

The NUTS code for Edenred (UK Group) is UK - United Kingdom.

Edenred (UK Group) is not a small and medium enterprise.

Edenred (UK Group) is not a group of economic operators.

The information requirements as set out in Part D of Annex V of the Public Contracts Directive can be found within this Notice and Contracts Finder which is accessible via this web link:

<https://www.contractsfinder.service.gov.uk/Notice/d08be929-0412-4568-af91-2427b63ed608>.

Please refer to the Invitation to Tender document for the CCS complaints procedure.

### VI.3 PROCEDURES FOR APPEAL

#### VI.3.1.1 Body responsible for Appeal Procedures

<b>Official Name</b> _____		
<b>Postal Address</b> _____		
<b>Town</b> _____	<b>Postal Code</b> _____	<b>Country</b> _____
<b>Telephone</b> _____	<b>Fax</b> _____	
<b>Email(s)</b> _____		
<b>Internet Address (URL)</b> _____		

#### VI.4.1.2 Body responsible for Mediation Procedures (if applicable)

**Official Name**



_____		
<b>Postal Address</b>		
_____		
<b>Town</b>	<b>Postal Code</b>	<b>Country</b>
_____	_____	_____
<b>Telephone</b>	<b>Fax</b>	
_____	_____	
<b>Email(s)</b>		
_____		
<b>Internet Address (URL)</b>		
_____		

#### **VI.4.2 Lodging of Appeals**

##### **Information on deadline(s) for lodging Appeals**

There is no right of appeal in this procurement. If you have a complaint or seek to challenge the outcome, please follow the guidance on procedure contained in the previous section.

#### **VI.4.3 Service from which information about the lodging of Appeals may be obtained**

<b>Official Name</b>		
_____		
<b>Postal Address</b>		
_____		
<b>Town</b>	<b>Postal Code</b>	<b>Country</b>
_____	_____	_____
<b>Telephone</b>	<b>Fax</b>	
_____	_____	
<b>Email(s)</b>		
_____		
<b>Internet Address (URL)</b>		
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#### **VI.5 DATE OF DISPATCH**

##### **Date of dispatch of this Notice**

The dispatch date will be automatically updated when the notice is submitted for publication