**Project Management & Full Design Team Services – RM3741**

**Customer User Agreement**

PMFDTS RM3741 provides access to project management, design and a number of ancillary technical services to assist clients in delivering a wide range of construction projects.

Prior to placing your order, the following information should be completed and the relevant option highlighted in yellow where multiple choice (in bold identified by \*) and returned to Crown Commercial Services [info@crowncommercial.gov.uk](mailto:info@crowncommercial.gov.uk) prior to any supply market engagement or call off of services through this agreement.

Customer Call Off Requirements will be collated via a Management Database and shared as a pipeline with framework suppliers to ensure capacity and resource planning for projects within the market. Customer Contact Details are redacted in line with GDPR . Please indicating by highlight **yes/no** if the Contracting Authority name may need to be withheld for any security or confidentiality reasons and note any data restrictions (anonymization) in the return email.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Contact Details | | | | | | |
| Contracting Authority |  | | | | | |
| Contact Name |  | | | | | |
| Contact Number |  | | | | | |
| Contact Email Address |  | | | | | |
| Customer Call Off Requirements | | | | | | |
| Nature of Service Requirement |  | | | | | |
| Framework Agreement - Lot \* | **1** | **2** | **3** | **4** | **5** | **6** |
| Further Competition/Direct Award |  | | | | | |
| Procurement Portal Used and Address Used |  | | | | | |
| Supplier(s) Invited (if known) |  | | | | | |
| TOTAL (Construction) Project Value |  | | | | | |
| Value of Professional Fees (Call Off Contract Value) |  | | | | | |
| Planned Commencement Date |  | | | | | |
| Anticipated completion date (if known) |  | | | | | |
| Call Of Contract to be used \* | **Contract 4A (NEC)** | | | **Contract 4B** | | |

Upon receipt of the completed form you will be provided with a Customer User Agreement Reference Number. This should be quoted in your documentation when in pre-market engagement or placing an order through the framework with your service provider(s). This should also be quoted to CCS when discussing the Call Off in question.

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| Customer User Agreement - Reference Number | **\*** |

**\*to be completed by Crown Commercial Service**