

This notice in TED website: <http://ted.europa.eu/udl?uri=TED:NOTICE:296201-2014:TEXT:EN:HTML>

**United Kingdom-Swindon: Occupational clothing, special workwear and accessories
2014/S 166-296201**

Contract notice

Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1) Name, addresses and contact point(s)

UK Shared Business Services Ltd
North Star House
Contact point(s): PPE Procurement Team
SN2 1FF Swindon
UNITED KINGDOM
Telephone: +44 1793867000
E-mail: ppe@uksbs.co.uk

Internet address(es):

General address of the contracting authority: www.uksbs.co.uk

Further information can be obtained from: The above mentioned contact point(s)

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from: The above mentioned contact point(s)

Tenders or requests to participate must be sent to: The above mentioned contact point(s)

I.2) Type of the contracting authority

Body governed by public law

I.3) Main activity

Other: Public Procurement

I.4) Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

UK Shared Business Services Ltd
North Star House, North Star Avenue
SN2 1FF Swindon
UNITED KINGDOM

Section II: Object of the contract

II.1) Description

II.1.1) Title attributed to the contract by the contracting authority:

UK SBS Supply Personal Protection Equipment and Services.

II.1.2) Type of contract and location of works, place of delivery or of performance

Supplies
Purchase
NUTS code UK

II.1.3) Information about a public contract, a framework agreement or a dynamic purchasing system (DPS)

The notice involves the establishment of a framework agreement

II.1.4) **Information on framework agreement**

Framework agreement with several operators

maximum number of participants to the framework agreement envisaged: 10

Duration of the framework agreement

Duration in years: 4

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 80 000 000 and 325 000 000 GBP

II.1.5) **Short description of the contract or purchase(s)**

UK Shared Business Services Ltd. as the Contracting Authority is putting in place a Pan Government Collaborative Framework Agreement for use by UK public sector bodies identified at II.2.1 (and any future successors to these organisations), which include Central Government Departments and their Arm's Length Bodies and Agencies, Non Departmental Public Bodies, NHS bodies and Local Authorities. The above Public Sector Bodies have a need for a Personal Protective Equipment Framework.

II.1.6) **Common procurement vocabulary (CPV)**

18100000, 18200000, 18210000, 18213000, 18220000, 18221000, 18221200, 18221300, 18224000, 18330000, 18424000, 18444000, 18443000, 18830000, 33735000, 35811100, 35811200, 35811300, 18300000, 35113410, 35113420, 35113430, 35113440, 35113450, 35113460, 35113470, 35113480

II.1.7) **Information about Government Procurement Agreement (GPA)**

The contract is covered by the Government Procurement Agreement (GPA): yes

II.1.8) **Lots**

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9) **Information about variants**

Variants will be accepted: no

II.2) **Quantity or scope of the contract**

II.2.1) **Total quantity or scope:**

UK SBS is procuring the Contract as a central purchasing body for itself and Customers who are Other Public Bodies (OPB's). This means that OPB's referred to in the OJEU Notice may also participate in the Contract. UK SBS Ltd as the Contracting Authority is putting in place a Framework for the use by or on behalf of UK bodies.

There will be 6 Lots within the framework and are:

- One Stop Shop;
- Headwar Eye Wear Ear Protection Respiratory Hand Protection;
- Foot Protection;
- Clothing;
- Accessories;
- Specialist.

These bodies include but are not limited to The Science and Technology Facilities Council, The Medical Research Council, The Engineering and Physical Sciences Research Council, The Economic and Social Research Council, The Natural Environment Research Council, The Arts and Humanities Research Council, The Biotechnology and Biological Sciences Research Council, UKSBS Ltd, Central Government Departments

and their Agencies, Non Departmental Public Bodies, NHS bodies, Local Authorities, Voluntary Sector Charities, and/or other private organisations acting as managing agents or procuring on behalf of these UK bodies.

Central Government Departments, Local Government and Public Corporations that can be accessed at the Public Sector Classification Guide:

- Local Authorities;
- Agent acting on behalf of Cheltenham Borough Council;
- National Parks Authorities;
- Educational Establishments and Academies in England and Wales, maintained by the Department for Children, Schools and Families including Schools, Universities and Colleges but not Independent Schools;
- Police Forces in the United Kingdom;
- Fire and Rescue Services in the United Kingdom;
- NHS Bodies England;
- Hospices in the UK;
- Registered Social Landlords (Housing Associations) in England;
- Third Sector and Charities in the United Kingdom;
- Citizens Advice in the United Kingdom;
- Scottish Government;
- Scottish Parliament;
- Scottish Local Authorities;
- Scottish Agencies, NDPBs;
- Scottish NHS Bodies;
- Scottish Further and Higher Education Bodies;
- Scottish Police;
- Scottish Housing Associations;
- The Scotland Office;
- Registered Social Landlords (Housing Associations) — Scotland;
- Scottish Schools — Primary Schools and Academies;
- Scottish Schools — Secondary Schools and Academies;
- Scottish Schools — Special Schools and Academies;
- Student loans company.
- Welsh Public Bodies — National Assembly for Wales, Welsh Assembly Government and Welsh Local Authorities, and all bodies covered by:
 - Welsh Public Bodies — Schools and Academies;
 - Welsh Public Bodies — Universities;
 - Welsh Public Bodies — FE Colleges;
 - Welsh Public Bodies — Welsh Government Sponsored Bodies;
 - Welsh Public Bodies — NHS Wales;
 - Welsh Public Bodies — Social Care Wales;
 - Welsh Registered Social Landlords (Housing Associations);
- Northern Ireland Public Bodies — Northern Ireland Government Departments;
- Northern Ireland Public Bodies — Northern Ireland Public Sector Bodies and Local Authorities;
- Northern Ireland Public Bodies — Schools in Northern Ireland;
- Northern Ireland Public Bodies — Universities in Northern Ireland;
- Northern Ireland Public Bodies — Health and Social care in Northern Ireland;
- Northern Ireland Public Bodies — Northern Ireland Housing Associations;

- Northern Ireland Public Bodies — Police Service of Northern Ireland;
- The National Citizen Service (NCS);
- Post Office Ltd;
- Public Health England;
- Natural Resources Wales;
- NDPBs;
- Fire and Rescue Services in the United Kingdom;
- Wales Audit Office.

Estimated value excluding VAT:

Range: between 80 000 000 and 325 000 000 GBP

II.2.2) **Information about options**

Options: no

II.2.3) **Information about renewals**

This contract is subject to renewal: no

II.3) **Duration of the contract or time limit for completion**

Duration in months: 48 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: One Stop Shop

1) **Short description**

Supplier able to supply all PPE requirements which are in lots 2 to 6.

2) **Common procurement vocabulary (CPV)**

18000000, 18100000, 18200000, 18210000, 18220000, 18230000, 18300000, 18400000, 18410000, 18420000, 18440000, 18800000, 18830000, 33735000, 35811100, 35113410, 35113420, 35113430, 35113440, 35113450, 35113460, 35113470, 35113480

3) **Quantity or scope**

4) **Indication about different date for duration of contract or starting/completion**

5) **Additional information about lots**

Lot No: 2

Lot title: General PPE

1) **Short description**

General PPE suitable for use in different environments as stated within the Scenario for Lot 2, which includes Head, Ear, Eye, Face, Respiratory and Hand Protection.

2) **Common procurement vocabulary (CPV)**

18440000, 18424000, 18424500, 18443000, 18443500, 18444000, 18444100, 18444200, 33735000, 33735100, 33157000, 18141000, 18142000, 18143000

3) **Quantity or scope**

4) **Indication about different date for duration of contract or starting/completion**

5) **Additional information about lots**

Lot No: 3

Lot title: Protective Footwear

1) **Short description**

Protection for Footwear suitable for use in different environments as stated within the Scenario for Lot 3.

- 2) **Common procurement vocabulary (CPV)**
18800000, 18811000, 18812000, 18813000, 18814000, 18830000, 18831000, 18832000, 18840000, 18812200
- 3) **Quantity or scope**
- 4) **Indication about different date for duration of contract or starting/completion**
- 5) **Additional information about lots**

Lot No: 4

Lot title: PPE Clothing

- 1) **Short description**
Protective Clothing suitable for use in different environments as stated within the Scenario for Lot 4.
- 2) **Common procurement vocabulary (CPV)**
18100000, 18110000, 18130000, 18140000, 18141000, 18142000, 18143000, 18210000, 18220000, 18330000
- 3) **Quantity or scope**
- 4) **Indication about different date for duration of contract or starting/completion**
- 5) **Additional information about lots**

Lot No: 5

Lot title: Accessories

- 1) **Short description**
Accessories which includes but not limited to Buoyancy Aids, Life Jackets , servicing of equipment, Working at Heights, Working in Enclosed spaces, First Aid, suitable for use in different environments as stated within the Scenario for Lot 5.
- 2) **Common procurement vocabulary (CPV)**
37412210, 39525300, 33140000
- 3) **Quantity or scope**
- 4) **Indication about different date for duration of contract or starting/completion**
- 5) **Additional information about lots**

Lot No: 6

Lot title: Specialist

- 1) **Short description**
Specialist Protective Clothing suitable for use in different environments as stated within the Scenario for Lot 6, This will include but not limited to the Nuclear Industry, Forestry and Emergency Services. Anti-stab vests, motor cycle clothing, Fire Protection.
- 2) **Common procurement vocabulary (CPV)**
35200000, 35110000, 35000000, 35800000, 35811100, 35815000, 38341000
- 3) **Quantity or scope**
- 4) **Indication about different date for duration of contract or starting/completion**
- 5) **Additional information about lots**

Section III: Legal, economic, financial and technical information

III.1) Conditions relating to the contract

III.1.1) Deposits and guarantees required:

Participants will be advised if this is necessary during the procurement. Parent company and/or other guarantees of performance and financial liability may be required if considered appropriate.

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:**

The bid is to be priced in GBP. The payments schedule will be notified in the Contract Documents.

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

Any consortium to have a designated lead service provider, all members will have joint and several liability in respect of the obligations and liabilities to the framework agreement and any subsequent contracts.

III.1.4) **Other particular conditions**

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: The government has set out the need for greater transparency across its operations to enable the public to hold public bodies and politicians to account. This includes commitments relating to public expenditure, intended to help achieve better value for money.

As part of the transparency agenda, government has made the following commitments with regard to procurement and contracting:

All new central government ICT contracts over the value of 10 000 GBP to be published in full online from July 2010.

All new central government sourcing documents for contracts over GBP10,000 to be published on a single website from September 2010, with this information to be made available to the public free of charge.

New items of central government spending over 25 000 GBP to be published online from November 2010.

All new central government contracts to be published in full from January 2011.

Suppliers and those organisations looking to bid for public sector contracts should be aware that if they are awarded a new government contract, the resulting contract between the supplier and government will be published. In some circumstances, limited redactions will be made to some contracts before they are published in order to comply with existing law and for the protection of national security.

Service providers must clearly demonstrate recent successful experience in similar projects and environments.

Potential suppliers will be excluded if one of the following applies, the supplier is in a state of bankruptcy, insolvency, compulsory winding up, administration, receivership, composition with creditors or any analogous state or subject to relevant proceedings, has been convicted of a criminal offence related to the business of professional misconduct, has committed an act of grave misconduct in the course of business has not fulfilled obligations relating to the payment of taxes is guilty of serious misrepresentation in supplying information required by the authority, is not in the possession of a licence or not a member of the appropriate trade or other organisation where the law requires it.

III.2) **Conditions for participation**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers**

Information and formalities necessary for evaluating if the requirements are met: Candidates will be assessed in accordance with Part 4 of the Public Contracts Regulations 2006, as amended (implementing Title II, Chapter V11, Section 2 of Directive 2004/18/EC), on the basis of information provided in response to a Request for Proposal.

This procurement will be managed electronically via the Crown Commercial Service's e-Sourcing Suite. To participate in this procurement, participants must first be registered on the e-Sourcing Suite.

If Bidders have not yet registered on the eSourcing Suite, this can be done online at <https://gpsesourcing.cabinetoffice.gov.uk> by following the link 'Register for CCS eSourcing'.

Please note that, to register, Bidders must have a valid DUNS number (as provided by Dun and Bradstreet) for the organisation which you are registering, who will be entering into a contract if invited to do so.

Full instructions for registration and use of the system can be found at:

<http://ccs.cabinetoffice.gov.uk/i-am-supplier/respond-tender>

Once you have registered on the eSourcing Suite, a registered user can express an interest for a specific procurement. This is done by emailing expressionofinterest@ccs.gsi.gov.uk

Your email must clearly state:

- the name and reference for the procurement you wish to register for;
- the name of the registered supplier;
- the name and contact details for the registered individual sending the email.

Crown Commercial Service (CCS) will process the email and then enable the Bidder to access the procurement online via the e-Sourcing Suite.

The registered user will receive a notification email to alert them once this has been done.

As a user of the e-Sourcing Suite you will have access to Emptoris email messaging service which facilitates all messages sent to you and from you in relation to any specific RFX event.

Please note it is your responsibility to access these emails on a regular basis to ensure you have sight of all relevant information.

For technical assistance on use of the e-Sourcing Suite please contact Crown Commercial Service (CCS) Helpdesk: Freephone: +44 3450103503.

Email: supplier@ccs.gsi.gov.uk

Training support to respond to a requirement is available to bidders at:

<http://www.uksbs.co.uk/services/procure/Pages/supplier.aspx>

Responses must be published by the date in IV.3.4.

III.2.2) **Economic and financial ability**

Information and formalities necessary for evaluating if the requirements are met: Candidates will be assessed in accordance with Part 4 of the Public Contracts Regulations 2006, as amended (implementing Title II, Chapter V11 Section 2 of Directive 2004/18/EC), on the basis of information provided in response the Request for Proposal.

The sourcing documents can be accessed at: <https://gpsesourcing.cabinetoffice.gov.uk> using the instructions detailed in III.2.1.

We will also require to see at least one of the following documents.

Note — if you have been trading for more than 3 years we will require you to produce Document 1.

Document 1 — A copy of your audited accounts for the most recent two years;

Document 2 — A statement of your turnover, profit & loss account and cash flow for the most recent year of trading;

Document 3 — A statement of your cash flow forecast for the current year and a bank letter outlining the current cash and credit position;

Document 4 — Alternative means of demonstrating financial status if trading for less than a year;

Document 5 — Parent Company accounts (if applicable);

Document 6 — Deeds or guarantee;

Document 7 — Accountants references;

Document 8 — Management accounts;

Document 9 — Financial projections including cash flow forecasts;

Document 10 — Details and evidence of previous contracts.

III.2.3) **Technical capacity**

Information and formalities necessary for evaluating if the requirements are met:

Candidates will be assessed in accordance with Part 4 of the Public Contracts Regulations 2006, as amended (implementing Title II, Chapter V11, on the basis of information provided in response to the RFP.

The sourcing documents can be accessed at: <https://gpsesourcing.cabinetoffice.gov.uk> using the instructions detailed in III.2.1.

The Contracting Authority may have regard to any of the following means in its assessment:

- (a) a list of the works carried out over the past 5 years or goods and services carried out in the past 3 years, accompanied by certificates of satisfactory execution for the most important works. These certificates shall indicate the value, date and site of the works and shall specify whether they were carried out according to the rules of the trade and properly completed. Where appropriate, the competent authority shall submit these certificates to the contracting authority direct;
- (b) a list of the principal deliveries effected or the main services provided in the past three years, with the sums, dates and recipients, whether public or private, involved. Evidence of delivery and services provided shall be given:
 - where the recipient was a contracting authority, in the form of certificates issued or countersigned by the competent authority;
 - where the recipient was a private purchaser, by the purchaser's certification or, failing this, simply by a declaration by the economic operator.
- (c) an indication of the technicians or technical bodies involved, whether or not belonging directly to the economic operator's undertaking, especially those responsible for quality control and, in the case of public works contracts, those upon whom the contractor can call in order to carry out the work;
- (d) a description of the technical facilities and measures used by the supplier or service provider for ensuring quality and the undertaking's study and research facilities;
- (e) where the products or services to be supplied are complex or, exceptionally, are required for a special purpose, a check carried out by the contracting authorities or on their behalf by a competent official body of the country in which the Bidder or service provider is established, subject to that body's agreement, on the production capacities of the supplier or the technical capacity of the service provider and, if necessary, on the means of study and research which are available to it and the quality control measures it will operate;
- (f) the educational and professional qualifications of the service provider or contractor and/or those of the undertaking's managerial staff and, in particular, those of the person or persons responsible for providing the services or managing the work;
- (g) for public works contracts and public services contracts, and only in appropriate cases, an indication of the environmental management measures that the economic operator will be able to apply when performing the contract;
- (h) a statement of the average annual manpower of the service provider or contractor and the number of managerial staff for the last 3 years;
- (i) a statement of the tools, plant or technical equipment available to the service provider or contractor for carrying out the contract;
- (j) an indication of the proportion of the contract which the services provider intends possibly to subcontract;
- (k) with regard to the products to be supplied:
 - (i) samples, descriptions and/or photographs, the authenticity of which must be certified if the contracting authority so requests;

(ii) certificates drawn up by official quality control institutes or agencies of recognised competence attesting the conformity of products clearly identified by references to specifications or standards.

Section 2 of Directive 2004/18/EC), on the basis of information provided in response to Request for Proposal.

Article 32 of the UN Convention on the Rights of the Child, concerning children's right to protection from economic exploitation and their rights to education and personal development;

— Requirement to observe the labour laws of the producer country;

— The International Labour Organisation's⁶ (ILO) eight fundamental conventions:

— Conventions number 29 and 105 concerning the ban on forced labour;

— Convention number 87 concerning the freedom of association and protection of the right to organise;

— Convention number 98 concerning the right to collective bargaining;

— Conventions number 100 and 111 concerning the ban on all discrimination with regard to work and wages;

— Convention number 138 concerning setting a minimum age to prevent child labour; and:

— Convention number 182 concerning the ban on the worst forms of child labour.

III.2.4) **Information about reserved contracts**

III.3) **Conditions specific to services contracts**

III.3.1) **Information about a particular profession**

Execution of the service is reserved to a particular profession: no

III.3.2) **Staff responsible for the execution of the service**

Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service: no

Section IV: Procedure

IV.1) **Type of procedure**

IV.1.1) **Type of procedure**

Open

IV.1.2) **Limitations on the number of operators who will be invited to tender or to participate**

IV.1.3) **Reduction of the number of operators during the negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

IV.2) **Award criteria**

IV.2.1) **Award criteria**

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document

IV.2.2) **Information about electronic auction**

An electronic auction will be used: no

IV.3) **Administrative information**

IV.3.1) **File reference number attributed by the contracting authority:**

UK SBS FM140008

IV.3.2) **Previous publication(s) concerning the same contract**

Prior information notice

of 2.5.2014

IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 22.9.2014 - 17:00

Payable documents: no

IV.3.4) **Time limit for receipt of tenders or requests to participate**

23.9.2014 - 11:00

IV.3.5) **Date of dispatch of invitations to tender or to participate to selected candidates**

IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up**

English.

Other: English.

IV.3.7) **Minimum time frame during which the tenderer must maintain the tender**

until: 6.11.2014

IV.3.8) **Conditions for opening of tenders**

Date: 23.9.2014 - 11:00

Place:

Swindon.

Persons authorised to be present at the opening of tenders: yes

Additional information about authorised persons and opening procedure: Authorised officers of the organisation.

Section VI: Complementary information

VI.1) **Information about recurrence**

This is a recurrent procurement: no

VI.2) **Information about European Union funds**

The contract is related to a project and/or programme financed by European Union funds: no

VI.3) **Additional information**

The Contracting Authority expressly reserves the right (i) not to award any contract as a result of the procurement process commenced by publication of this notice; and (ii) to make whatever changes it may see fit to the content and structure of the procurement; and in no circumstances will the Contracting Authority be liable for any costs incurred by the candidates.

If the Contracting Authority decides to enter into a Framework Agreement with the successful supplier, this does not mean that there is any guarantee of subsequent contracts being awarded.

Any expenditure, work or effort undertaken prior to contract award is accordingly a matter solely for the commercial judgement of Bidders.

Any orders placed under this Framework Agreement will form a separate contract under the scope of this Framework between the supplier and the specific requesting other contracting body. The Contracting Authority and other contracting bodies utilising the Framework reserve the right to use any electronic portal during the life of the agreement.

The value provided in Section II.1.4 is only an estimate. We cannot guarantee to Bidders any business through this framework agreement.

UK Shared Business Services Ltd wishes to establish a Framework Agreement for use by the following UK public sector bodies (and any future successors to these organisations).

VI.4) **Procedures for appeal**

VI.4.1) **Body responsible for appeal procedures**

VI.4.2) **Lodging of appeals**

Precise information on deadline(s) for lodging appeals: Precise information The Contracting Authority will notify suppliers knocked out at RFP stage and why they were unsuccessful. Such additional information should be

requested from the address in section I.1. The Public Contracts (Amendment) Regulations 2009 also clarify that a letter received from an unsuccessful bidder is not in itself enough to extend the legal standstill period and prevent the authority signing the contract. To do so, a bidder must actually go to court, issue proceedings, and serve them. If an appeal regarding the award of the contract has not been successfully resolved, the Public Contracts Regulations 2006 (SI 2006 No 5) as amended by The Public Contracts (Amendment) Regulations 2009, provide for aggrieved parties who have been harmed or are at a risk of harm by breach of the rules to take action in the High Court (England, Wales and Northern Ireland). The new limitation period will apply specifically where a bidder brings an ineffectiveness claim. There is a six-month long-stop period that will be shortened to 30 days where the authority has published an award notice, or where they have notified the losing bidders of their exclusion, and given proper reasons.

VI.4.3) **Service from which information about the lodging of appeals may be obtained**

UK Shared Business Services Ltd
North Star House, North Star Avenue
SN2 1FF Swindon
UNITED KINGDOM
E-mail: policy@uksbs.co.uk
Internet address: www.uksbs.co.uk

VI.5) **Date of dispatch of this notice:**
28.8.2014