**Supplier Notification Letter**

**Successful Supplier**

Dear Supplier,

Thank you for responding to the above further competition. I am pleased to inform you that your tender was successful and you have been awarded a call-off contract.

Please complete the attached [Short/ Long] Order Form and return to [Enter Email Address]. Can you also please provide the account details and ordering procedures.

The Short Order Form must also be sent to: nationalfuels@crowncommercial.gov.uk

Kind Regards,

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**Unsuccessful Supplier**

Dear Supplier,

Thank you for participating in the recent further competition.

We regret to inform you that on this occasion your tender was not successful.

Kind Regards,

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