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**United Kingdom-Liverpool: Miscellaneous services
2019/S 098-237458**

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1) Name and addresses

Crown Commercial Service
9th Floor, The Capital Building, Old Hall Street
Liverpool
L3 9PP
United Kingdom
Telephone: +44 3450103503
E-mail: supplier@crownccommercial.gov.uk
NUTS code: UK

Internet address(es):

Main address: <https://www.gov.uk/ccs>
Address of the buyer profile: <https://www.crownccommercialservice.bravosolution.co.uk>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://crownccommercialservice.bravosolution.co.uk>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://crownccommercialservice.bravosolution.co.uk>

Tenders or requests to participate must be submitted to the abovementioned address

I.4) Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title:

Employee Benefits
Reference number: RM6133

II.1.2) Main CPV code

98300000

II.1.3) **Type of contract**

Services

II.1.4) **Short description:**

Crown Commercial Service (CCS) as the Authority aims to appoint a single supplier (or a group of economic operators with a lead contact), to provide a range of employee benefits across UK public sector authorities via an Online Employee Benefits Platform. The Framework Agreement shall include the following core benefits:

- Childcare Voucher Scheme,
- Cycle to Work Scheme,
- Reward and Recognition,
- Payroll Giving Scheme,
- Employee Discounts,
- Discounted Gym Membership,
- Technology and Smartphone Discounts,
- Financial Wellbeing, and
- Green Car Scheme.

II.1.5) **Estimated total value**

Value excluding VAT: 380 000 000.00 GBP

II.1.6) **Information about lots**

This contract is divided into lots: no

II.2) **Description**

II.2.1) **Title:**

II.2.2) **Additional CPV code(s)**

18530000
30200000
32000000
32250000
34000000
66000000
75310000
75340000
79000000
79342321
85312310
92000000

II.2.3) **Place of performance**

NUTS code: UK

II.2.4) **Description of the procurement:**

It is intended that this commercial agreement will be the recommended vehicle for all employee benefits required by UK Central Government Departments, including those with locations overseas and the wider public sector.

The service will be required to be delivered through an online benefits portal with multi-media access (the security of employee personal data will be subject to assurance by the CCS Senior Information Risk Officer).

The service must provide flexibility in the choice of benefits for employers with scope to include additional benefits and to enable personalisation of benefits for employees.

Please note the value at II.1.5 is an estimate that includes the face value of the vouchers and other benefits paid for by employees.

II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

Section III: Legal, economic, financial and technical information

III.1) **Conditions for participation**

III.1.1) **Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Candidates will be assessed in accordance with Section 5 of the 2015 Public Contract Regulations (implementing the Directive) on the basis of information provided in response to an Invitation to Tender ('ITT') registering for access.

III.1.2) **Economic and financial standing**

List and brief description of selection criteria:

Candidates will be assessed in accordance with Section 5 of the 2015 Public Contract Regulations (implementing the Directive) on the basis of information provided in response to an Invitation to Tender ('ITT').
Minimum level(s) of standards possibly required:

CCS may also assess whether the selection criteria (in respect of III.1.3) technical and professional ability), as set out in the procurement documents, is met on request from a Framework Agreement user prior to the proposed conclusion of a call-off contract with a value in excess of 20 000 000 GBP.

III.1.3) **Technical and professional ability**

List and brief description of selection criteria:

Candidates will be assessed in accordance with Section 5 of the 2015 Public Contract Regulations (implementing the Directive) on the basis of information provided in response to an Invitation to Tender ('ITT').

III.1.5) **Information about reserved contracts**

III.2) **Conditions related to the contract**

III.2.1) **Information about a particular profession**

III.2.2) **Contract performance conditions:**

III.2.3) **Information about staff responsible for the performance of the contract**

Section IV: Procedure

IV.1) **Description**

IV.1.1) **Type of procedure**

Open procedure

IV.1.3) **Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

IV.1.4) **Information about reduction of the number of solutions or tenders during negotiation or dialogue**

IV.1.6) **Information about electronic auction**

An electronic auction will be used

IV.1.8) **Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

IV.2) **Administrative information**

IV.2.1) **Previous publication concerning this procedure**

Notice number in the OJ S: [2018/S 179-405678](#)

IV.2.2) **Time limit for receipt of tenders or requests to participate**

Date: 19/06/2019

Local time: 15:00

IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**

IV.2.4) **Languages in which tenders or requests to participate may be submitted:**

English

IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 120 (from the date stated for receipt of tender)

IV.2.7) **Conditions for opening of tenders**

Date: 19/06/2019

Local time: 15:01

Section VI: Complementary information

VI.1) **Information about recurrence**

This is a recurrent procurement: no

VI.2) **Information about electronic workflows**

VI.3) **Additional information:**

The value provided in Section II.1.5 is only an estimate. We cannot guarantee to suppliers any business through this Framework Agreement.

As part of this Contract Notice the following documents can be accessed at <https://www.contractsfinder.service.gov.uk/Notice/348c1298-e7e5-46a6-87f6-37cae89998b2>

1) Contract Notice Transparency Information for the Agreement;

2) Contract Notice Authorised Customer List;

3) Rights Reserved for CCS Framework;

4) Lot Structure and Number of Awards (if applicable).

Registering for access:

This procurement will be managed electronically via the BravoSolution eSourcing tool. This will be the route for sharing all information and communicating with potential providers. If you have recently registered on the

BravoSolution portal for another CCS procurement you can use the same account for this new procurement. If not, you will first need to register your organisation on the portal.

To register, you will need to:

- 1) Go to the URL: <https://crowncommercialservice.bravosolution.co.uk>
- 2) Select the link 'I am a new supplier user';
- 3) Read and agree to the portal user agreement;
- 4) Complete the registration form, providing information including:
 - the full legal name of your organisation,
 - your company registration number,
 - your DUNS number — a unique nine-digit number provided to organisations free of charge by Dun&Bradstreet,
 - user and contact details.

Once you have registered on the BravoSolution eSourcing tool, you will be able to express your interest in this specific procurement. Your registered user will receive a notification email to alert them once this has been done.

Note: If you require additional users from your organisation to see the Invitation to Tender ITT, do not repeat the above process as this will create a new separate organisation account; instead the registered user can add additional users to the existing supplier organisation account via 'User Management' > 'Manage Users' > 'Users' > 'Create'.

Expressing an interest:

To express your interest in this procurement:

- 1) Login to the BravoSolution eSourcing Suite portal: <https://crowncommercialservice.bravosolution.co.uk>
- 2) On the dashboard select the link ITTs Open to All Suppliers;
- 3) On the 'ITTs Open to All Suppliers' webpage you will see one or more procurements listed, click on the procurement name you wish to access;
- 4) Click on Express Interest at the top of the next screen;
- 5) You can now access the published documents in the BravoSolution portal.

For assistance please contact the eSourcing Help-desk operated by BravoSolution by email at help@bravosolution.co.uk or call 08000698630.

VI.4) **Procedures for review**

VI.4.1) **Review body**

Crown Commercial Service
9th Floor, The Capital Building, Old Hall Street
Liverpool
L3 9PP
United Kingdom
E-mail: supplier@crowncommercial.gov.uk

VI.4.2) **Body responsible for mediation procedures**

VI.4.3) **Review procedure**

VI.4.4) **Service from which information about the review procedure may be obtained**

VI.5) **Date of dispatch of this notice:**

20/05/2019