# **RM6265 - Framework Schedule 1 (Specification)**

**Definitions**

|  |  |
| --- | --- |
| “Car Share”  “Car Share Dedicated Vehicles”  “Car Share Mixed Use Vehicles”  “Car Share Publicly Accessible Vehicles” | the provision of vehicle hire for which Buyers use a booking system with the capability to reserve Vehicles for hourly periods rather than a whole day or longer. This includes Car Share Dedicated Vehicles, Car Share Mixed Use Vehicles and Car Share Publicly Accessible Vehicles;  Car Share Vehicles kept at the Buyer’s location which are for exclusive use by the Buyer or, if requested by the Buyer, shared with other organisations which are in close proximity to the Buyer’s location;  Car Share Vehicles which are for the Buyer's exclusive use during an agreed period during working hours. Outside of the agreed period, the Supplier may make the Vehicles available to the general public;  Car Share Vehicles available through the Supplier’s Car Share network which are not solely reserved for a single Buyer but can be hired by anyone with Car Share Membership. Vehicles can be rented by the hour and rental durations are capped at a single whole day rate; |
| “Car Share Technology Only”  “Social Value Review” | the provision of standalone technology offered by the Supplier to allow the Buyer’s own fleet vehicles to be reserved through the Supplier’s online booking system and facilitate the reporting of Management Information on the use of these vehicles;  A review detailing Suppliers delivery against social value commitments made in the Supplier’s tender or agreed in the Supplier’s social value implementation plan. |
| “Vehicle and Equipment Order” | the order specifying the Equipment that the Buyer will hire from the Supplier under the Call-Off Contract which the Buyer will detail using the online booking system or in an equivalent form as agreed by the Parties from time to time. |

# Contents

## Scope of the Framework Contract

1. Framework Deliverables

## Lot Structure

## Shared Deliverables for all Lots

### Vehicle Specifications

### Industry Knowledge

### Damage

### Maintenance

### Vehicle Insurance

### Booking Arrangements for Vehicle and Equipment Orders

### Other CCS Fleet Framework Contracts

### Payment Methods

### Fines and Penalties

### Delivery and Collection

## Specific Deliverables for Lot 1 - Hire of cars, 4x4s and LCVs up to 3.5T

## Specific Deliverables for Lot 2 - Hire of LCVs up to 3.5T, 4x4s, HGVs from 3.5T - 7.5T

## Specific Deliverables for Lot 3 - Hire of HGVs from 7.5T and above

## Specific Deliverables for Lot 4 - Hire of emergency services and specialist healthcare operational vehicles

## Specific Deliverables for Lot 5 - Car Share solutions

## Policy and Legislation

# Scope of the Framework Contract

* 1. The Crown Commercial Service (CCS) framework agreement RM6265 provides vehicle hire services to the United Kingdom and Northern Ireland (UK) and overseas. The Framework Contract comprises 5 Lots as described in section 2.2.
  2. The procurement for the Framework Contract has been advertised on the Find a Tender service using the Open Procedure.
  3. The list published in section VI.3 of the contract notice provides the Crown Bodies and other Buyers who will be able to access the Deliverables pursuant to this Framework Contract.
  4. The Supplier will be required to provide Deliverables to Buyers
  5. The Framework Contract will be managed centrally by CCS and Call-Off Contracts will be managed locally by individual Buyers.
  6. The Supplier will be required to supply its full range of commercially available vehicles for all Lots to which it has been appointed, as outlined in Table 3.1 below.

# Framework Deliverables

This Specification (Schedule 1) sets out the characteristics of the Deliverables that the Supplier will be required to make available to all Buyers under this Crown Commercial Service (CCS) Vehicle Hire Solutions Framework Contract.

* 1. For all Lots and Deliverables:
     1. The Supplier shall only provide the Deliverables for the Lot that they have been appointed to
     2. The Supplier must help Buyers comply with any applicable Standards;
     3. The Deliverables (including any Standards) set out in this Schedule may be refined by a Buyer during a Further Competition Procedure;
     4. The Supplier shall provide the Deliverables in accordance with the Vehicle and Equipment Order, Joint Schedules, Call-Off Schedules (including Call-Off Schedule 22 (Vehicle Hire Terms)) and the Core Terms.

# Lot Structure

The Framework Contract consists of five (5) Lots. The table below (3.1) details the Lot structure and the Deliverables available under each Lot. The Deliverables available under each Lot are further described in each section of this Framework Schedule 1 (Specification).

**Table 3.1**

|  |  |  |
| --- | --- | --- |
| **Lot** | **Description of Lots** | **Types of vehicles by Lot** |
| Lot 1 | Hire of Vehicles up to 3.5T” | Mandatory - cars  Desirable - LCVs up to 3.5T, minibuses, 4x4s, car share, international rental |
| Lot 2 | Hire of LCVs up to 3.5T, HGVs from 3.5T - 7.5T | Mandatory - LCVs up to 3.5T, 4x4s, HGVs from 3.5T - 7.5T  Desirable - specialist LCVs, minibuses |
| Lot 3 | Hire of HGVs from 7.5T and above | Mandatory - HGVs from 7.5T and above  Desirable - municipal, street scene,tractor units, trailers, refuse vehicles, hot boxes, tipper, dropside, crane-related vehicles or other specialist HGVs. |
| Lot 4 | Hire of emergency service and specialist healthcare operational vehicles | Mandatory - at least one of the vehicles in the scope of this Lot  Desirable - healthcare trailers, A&E ambulances, response vehicles or other specialist vehicles |
| Lot 5 | Car Share solutions | Mandatory - cars for Car Share within at least one of the options available  Desirable - cars for Car Share within further options available |

# Shared Deliverables for all Lots

This section provides details of the shared mandatory Deliverables that the Supplier shall be expected to offer in their entirety under all Lots in order to meet the service delivery requirements of this Framework Contract.

* 1. The Supplier shall meet these requirements in conjunction with each of the Lot specific mandatory Deliverables:
     1. Lot 1 - Hire of cars, 4x4s and LCVs up to 3.5T
     2. Lot 2 - Hire of LCVs up to 3.5T, 4x4s, HGVs from 3.5T - 7.5T
     3. Lot 3 - Hire of HGVs from 7.5T and above
     4. Lot 4 - Hire of emergency service and specialist healthcare operational vehicles
     5. Lot 5 - Car Share Solutions as a standalone service
  2. The Supplier shall be able to offer the mandatory Deliverables required within each Lot. The Supplier may offer additional vehicles for hire from across the Supplier’s range or other desirable Deliverables such as different Hire Periods on a flexible basis so that the range of vehicles available for hire and Deliverables may change throughout the duration of the Framework Contract.
  3. The Supplier shall be able to offer vehicles for hire either across the entire UK or, depending on the Supplier’s capability, to particular geographical areas. The geographical areas may change throughout the duration of the Framework Contract.
  4. For vehicles offered for international hire under the desirable criteria in Lot 1, the Supplier may offer vehicles in countries of their choice depending upon capability.
  5. **Vehicle Specifications**

### The Supplier shall:

* + - 1. unless requested otherwise, supply all vehicles with a spare wheel, wheel brace and jack (or equivalent run flat tyres), a warning triangle and, where appropriate, an electric charging cable.
      2. maintain vehicles in accordance with the manufacturer's recommendations;
      3. ensure vehicles are compliant with a minimum four star New Car Assessment Programme (NCAP) rating
      4. ensure all vehicles are fit for purpose and meet all national legal requirements for the country in which they are being driven in;
      5. ensure that vehicles subject to a recall notice are not supplied for hire to the Buyer.
      6. supply vehicles which, with the exception of Car Share Publicly Accessible Vehicles, are clean inside and out including windows;
      7. supply vehicles in all fuel and transmission options appropriate to the vehicle type.
      8. categorise vehicles according to the [Association of Car Rental Industry Systems and Standards (ACRISS)](https://www.acriss.org/car-codes/expanded-matrix/) where applicable;
      9. where requested by the Buyer, provide additional equipment, including but not limited to roof racks/boxes, GPS/Navigation system, child seats etc.
  1. **Industry Knowledge**
     1. Where requested by the Buyer the Supplier shall:
        1. provide information in relation to vehicles’ CO2 emissions and advice on carbon emissions reduction.
        2. provide advice and recommendations on how to maximise value in use of vehicle hire.
        3. make Management Information electronically available free of charge.
  2. **Damage**
     1. The Supplier shall adhere to all of the terms in Call-Off Schedule 22 - Vehicle Hire Terms relating to damage.
  3. **Maintenance** 
     1. The Supplier shall ensure that all maintenance and repairs are performed in accordance with the manufacturer's recommendations and warranty provisions at their own expense.
     2. The Supplier shall adhere to all of the terms in Call-Off Schedule 22 - Vehicle Hire Terms relating to Maintenance.
  4. **Vehicle Insurance**
     1. Where requested by the Buyer, the Supplier shall ensure vehicles are appropriately insured.
  5. **Booking Arrangements for Vehicle and Equipment Orders**
     1. For hires of over 27 days in Lot 1 and for all hires in other Lots, the Supplier shall make available telephone and email booking in addition to, or instead of, an online booking system.
     2. Where requested by the Buyer, the Supplier shall use the Buyer’s or a third party’s online booking system. The Supplier shall provide electronic access to receive Vehicle and Equipment Orders from the Buyer or third party (subject to entering into a code of connection agreement which shall be subject to a separate charge to be agreed with the Buyer during the Call-Off Contract).
     3. Where requested by the Buyer, the Supplier shall ensure its online booking system complies with a relevant accessibility standard such as WCAG 2.1AA
  6. **Other CCS Fleet Framework Contracts**
     1. Where requested by the Buyer, the Supplier shall make the Deliverables available to the suppliers appointed to the CCS Vehicle Lease, Fleet Management and Salary Sacrifice agreement (RM6268) and its successor agreement thereby enabling these suppliers to act as an intermediary and hire vehicles on a Buyer’s behalf
  7. **Payment Methods**
     1. The Supplier shall accept payment of the charges by the Buyer by any method specified by the Buyer in Framework Schedule 6 - Order Form Template.
     2. The Supplier shall facilitate a change of payment method during the term of any Call-Off Contract.
     3. The Supplier shall not charge the Buyer, any fees for the use of any payment method or for a change of payment method during the term of the Call-Off Contract.
  8. **Fines and Penalties**
     1. Pursuant to sections 9.5 - 9.12 of Call-Off Schedule 22 - Vehicle Hire Terms, the Supplier shall pay any fines and penalties on behalf of the Buyer and request repayment for such fines and penalties from the Buyer or promptly pass information to the relevant authorities and the Buyer to enable them to process fines and penalties.
     2. The Supplier shall be able to fulfil all aspects of fines and penalties for Buyer(s) in sections 9.5 - 9.12 of Call-Off Schedule 22 - Vehicle Hire Terms.
  9. **Delivery and Collection**
     1. The Supplier shall offer delivery and collection to all Buyers, with the exception of Car Share, and adhere to all terms in Call-Off Schedule 22 - Vehicle Hire Terms relating to delivery and collection.

# Specific Deliverables for Lot 1

This Lot is intended for the provision of cars, LCVs up to 3.5T, minibuses and 4x4s, for hire in the UK and overseas.

* 1. **Specific mandatory Deliverables**
     1. This section provides details of the specific mandatory Deliverables which are additional to the shared mandatory Deliverables in Section 3 that the Supplier shall fulfil under Lot 1 in order to meet the requirements of this Framework Contract.
     2. It is mandatory for the Supplier to be able to provide cars for hire in the UK.
     3. **Delivery and collection:** When requested by the Buyer, the Supplier shall provide vehicles as a one-way hire and provide delivery and collection out of hours.
  2. **Online booking system:** For Lot 1, the Supplier shall offer an online booking system which allows the Buyer to place a Vehicle and Equipment Order for standard vehicles for hires of up to 27 days.
  3. **Desirable Deliverables**
     1. This section provides details of the desirable Deliverables that the Supplier may provide under Lot 1:
        1. LCVs up to 3.5T
        2. Minibuses
        3. 4x4s
        4. Other non-standard or modified cars, 4x4s, and LCVs up to 3.5T
        5. Car Share networks
        6. International vehicle hire
     2. For cars, LCVs up to 3.5T, minibuses and 4x4s the Supplier will be able to provide Vehicles for all or some of the following rental durations:
        1. 1-2 Days
        2. 3-6 Days
        3. 7-27 Days
        4. 28-55 Days
        5. 56-89 Days
        6. 90-179 Days
        7. 180 Days +
  4. **International hire**
     1. Where requested by the Buyer, the Supplier may make available cars, LCVs, minibuses and 4x4 vehicles for overseas hire.
     2. The Supplier may provide worldwide coverage but may have specific emphasis on the United States of America, Canada, Germany, Norway, Spain, France, Italy, Cyprus, Australia, Sweden and the Netherlands
  5. **Car Share** 
     1. The Supplier shall be able to offer Car Share as specified in Specific Deliverables - Lot 5 Car Share Solutions

# Specific Deliverables for Lot 2

This Lot is intended for the provision of LCVs up to 3.5T, specialist LCVs, minibuses, 4x4s, and Heavy Goods Vehicles (HGVs) between 3.5T and 7.5T for hire in the UK.

* 1. **Specific mandatory Deliverables**
     1. This section provides details of the mandatory Deliverables which are additional to the shared mandatory Deliverables in section 3 that the Supplier shall fulfil under Lot 2 in order to meet the requirements of this Framework Contract.
     2. It is mandatory for the Supplier to be able to provide at least one of the following vehicle types for hire in the UK:
        1. LCVs of standard build up to 3.5T
        2. 4x4s
        3. HGVs between 3.5T and 7.5T
  2. **Desirable Deliverables**
     1. This section provides details of the desirable Deliverables that the Supplier may provide under Lot 2
     2. It is desirable for the Supplier to be able to provide the following vehicle types for hire in the UK:
        1. LCVs of standard build up to 3.5T
        2. 4x4s
        3. HGVs between 3.5T and 7.5T
        4. Minibuses
        5. Specialist LCVs up to 3.5T
     3. The Supplier shall be able to provide Vehicles for all or some of the following rental durations:
        1. 1-2 Days
        2. 3-6 Days
        3. 7-27 Days
        4. 28-55 Days
        5. 56-89 Days
        6. 90-179 Days
        7. 180 Days +

# Specific Deliverables for Lot 3

This Lot is intended for the provision of HGVs from 7.5T and above, including but not limited to municipal, waste management and street scene vehicles, tractor units, trailers, hot boxes, tippers, dropsides and vehicle mounted cranes.

* 1. **Mandatory Deliverables**
     1. This section provides details of the mandatory Deliverables which are additional to the shared mandatory Deliverables in section 3 that the Supplier shall fulfil under Lot 3 in order to meet the requirements of this Framework Contract.
     2. It is mandatory for the Supplier to be able to provide HGVs from 7.5T and above either of standard or non-standard build for hire in the UK.
     3. The Supplier shall ensure that the correct operator licences and permits are in place to meet the applicable UK and continental European legislation.
     4. Where requested by the Buyer, the Supplier shall provide copies of relevant vehicle records to allow the Buyer to meet its legal obligations including, but not limited to, LOLER certificates, maintenance and vehicle documents. Such records shall be made available to the Buyer prior to the commencement of the Hire Period.

## The Supplier shall make sure that all repairs are in accordance with manufacturer’s recommendations and warranty stipulations.

* + 1. The Supplier shall remain responsible for all relevant service inspections during the Hire Period, to be carried out at Buyer premises where possible
  1. **Desirable Deliverables**
     1. For HGVs from 7.5T and above the Supplier will be able to provide vehicles for all or some of the following rental durations:
        1. 1-2 Days
        2. 3-6 Days
        3. 7-27 Days
        4. 28-55 Days
        5. 56-89 Days
        6. 90-179 Days
        7. 180 Days +
     2. The Supplier may provide other associated hire management services applicable to HGVs and their operational use.

# Specific Deliverables for Lot 4

This Lot is intended for the provision of emergency response vehicles, including, but not limited to rapid response vehicles responding to urgent and emergency 999 calls, provision of specially adapted non-standard vehicles used for patient transport services and other specialist healthcare operational vehicles, such as mobile medical trailers and vehicles.

* 1. **Mandatory Deliverables**
     1. This section provides details of the mandatory Deliverables which are additional to the shared mandatory Deliverables in section 3 that the Supplier shall fulfil under Lot 4 in order to meet the requirements of this Framework Contract.
     2. It is mandatory for the Supplier to be able to provide at least one vehicle type within the scope of this Lot.
     3. All vehicles shall:
        1. be available for both short and long term hire.
        2. be serviced and maintained in accordance with legal requirements, to the highest standards of the industry, and in line with the customer's Operators Licence.
        3. be suitably converted and tested for suitability for such use
  2. **Desirable Deliverables**
     1. The Supplier shall acknowledge that the Buyer may hold Exemptions for Emergency Vehicles use in responding to an emergency (only) as detailed in the Road Traffic Regulation Act, 1984, and the Road Safety Act, 2006, and shall permit the Buyer to use the vehicles without adhering to the following normal driving restrictions:
        1. Statutory speed limits
        2. Traffic Lights (Traffic Signs Regulations and General Directions, 2002)
        3. Pedestrian Crossings (Zebra, Pelican and Puffin Pedestrian Crossings Regulations 1997)
        4. Parking & Stopping Restrictions
     2. The Supplier shall permit the Buyer, and offer insurance to allow the Buyer, to use blue lights and sirens in accordance with:
        1. Road Vehicles Lighting Regulations 1989 (Amended by The Deregulation Act 2015)
        2. Road Vehicles (Construction & Use) Regulations 1986 (Amended by The Deregulation Act 2015)
     3. Where applicable the Supplier shall ensure vehicles conform to the required testing regime set out in the Call-Off Contract, when requested by the Buyer. The Supplier acknowledges and agrees that the tests will include but may not be limited to:
        1. Vehicle handling;
        2. Brake testing regime;
        3. Vehicle environmental and electronic testing and;.
        4. Compliance to CEN 1789:2020 as the European Union standard for ambulances and medical transportation vehicles.
        5. The Supplier shall provide the necessary assurance or documentation at the Call-Off stage in relation to vehicles that have been awarded certificated testing passes for handling, braking, environmental performance and electronic performance.
        6. The Supplier shall submit vehicles for the agreed testing standards by an approved test house. The Supplier acknowledges and agrees that these tests may be time limited and vehicles may require retesting.
        7. The Supplier shall maintain records of vehicle testing undertaken and shall share them with the Buyer when requested.
        8. The Supplier shall provide copies of certification reports to the Buyer, when requested.

1. **Specific Deliverables for Lot 5**

This Lot is intended for the provision of Car Share solutions.

* 1. **Mandatory Deliverables**
     1. This section provides details of the mandatory Deliverables which are additional to the shared mandatory Deliverables in section 3 that the Supplier shall fulfil under Lot 5 in order to meet the requirements of this Framework Contract
     2. It is mandatory for the Supplier to be able to provide at least one of the following options to the Buyer:
        1. Car Share Publicly Accessible Vehicles
        2. Car Share Dedicated Vehicles
        3. Car Share Mixed Use Vehicles
        4. Car Share Technology Only
     3. The Supplier shall provide vehicles for the following rental durations:
        1. Publicly Accessible Vehicles
           1. The Supplier may choose whether to supply only within London, only outside London or both within and outside London.
           2. Hourly Weekday
           3. Hourly Weekend
           4. Daily
        2. Dedicated Vehicles and Mixed Use Vehicles
           1. 1-6 Days
           2. 7-27 Days
           3. 1-6 Months
           4. 7-12 Months
           5. 12 Months +
     4. Car Share Technology Only
        1. The Supplier shall offer a one-off service to install standalone technology into a Buyer-owned fleet vehicle to allow it to be reserved through the Supplier’s online booking system and deliver information relating to the journeys of the vehicle thereafter.

1. **Policy & Legislation**
   1. **Government Buying Standards (GBS)**
      1. The Supplier acknowledges and agrees that when hiring vehicles, central government Buyers are required to conform to the GBS for Transport and, as part of this, the Government Fleet Commitment to transition 25% of cars in central government department fleets to electric/ultra-low emissions (below 50g/km CO2) by 2022 and 100% of cars and LCVs to electric by 2027. The GBS applies to all leased and purchased vehicles, as well as those hired for more than 5 days or more. The GBS focus on encouraging the use purchasing and leasing of the cleanest vehicles. The current standards are accessible via the web link:

<https://www.gov.uk/government/publications/sustainable-procurement-the-gbs-for-transport-vehicles/government-buying-standards-for-transport-2017>

* + 1. The Supplier shall assist the Buyer to comply with any new arrangements introduced, if at any point the GBS for Transport are amended or replaced (whether by enhancement, another agreement or by alternative government arrangements).
  1. **Delivering Social Value**

## Social Value legislation and guidance places a legal requirement on all public bodies to consider the additional social, economic and environmental benefits that can be realised for individuals and communities through commissioning and procurement activity. These benefits are over and above the core deliverables of contracts. More information on social value including updated social value themes and detailed descriptions and guidance on their application can be found on this link to Procurement Policy Note 06/20: can be found at: [**https://www.gov.uk/government/publications/procurement-policy-note-0620-taking-account-of-social-value-in-the-award-of-central-government-contracts**](https://www.gov.uk/government/publications/procurement-policy-note-0620-taking-account-of-social-value-in-the-award-of-central-government-contracts)

## The following Social Value priorities are integral to the Specification for this Framework Contract: Fighting Climate Change, Wellbeing, Covid-19 Recovery

## The Supplier shall comply with the following Social Value framework initiatives:

## Driving for Better Business: The Supplier shall undertake and become certified by the National Highways’ (formerly Highways England) Driving for Better Business programme. This is a programme to raise awareness of the significant benefits that employers can achieve from managing work-related driving more effectively. The Driving for Better Business vision is “A world where those who use the roads for work do so safely, efficiently, and sustainably”. Driving for Better Business sets a clear, practical framework for complying with legal requirements around safe road usage. Working through the programme provides benefits to the supplier and to wider society, not least in terms of safety, well-being and environmental outcomes, but also socially by reducing demand on infrastructure and emergency public services. The programme aligns with our Social Value priorities in the following ways:

Wellbeing - by understanding the issues related to health and wellbeing and how they influence work-related road risk, and evidencing measures and policies put in place to improve driver behaviour in order to reduce the risk of accidents, injuries and deaths to drivers, passengers and pedestrians.

Fighting Climate Change - by adopting driving processes and working practices that reduce your organisational and individual driver’s carbon footprint.

Covid-19 Recovery - the application of the Driving for Better Business Covid-19 Toolkit will ensure the Supplier has implemented the necessary changes in working practices.

## Subscription to the programme is free of charge and more information about the programme can be found at <https://www.drivingforbetterbusiness.com/>. The Supplier shall sign up to the Driving for Better Business programme within 3 months of the framework go live date. The Supplier will only be expected to complete DfBB for their UK operations and staff.

* + - * 1. Progression through the Driving for Better Business accreditation stages will form part of the Supplier’s PI’s and will be monitored on a regular basis as part of CCS’s Supplier Relationship Management programme.

## **Electric Vehicle Charging Infrastructure Roadmap**: The UK government has committed to ending the sale of all new petrol and diesel cars and LCVs by 2030. By the same year, 80% of all new car sales will need to be fully electric. In order to support the Government in providing the infrastructure needed for more electric vehicles, the Supplier shall submit a roadmap detailing the number of electric vehicle chargepoints it shall add to its own branches/depots to recharge electric vehicles. The Supplier shall provide CCS with annual reports measuring performance against its target and allow CCS to publish the results and the proportion of chargepoints to vehicles.

* + - 1. **Electric Vehicles**: In order to support the Government to hire electric vehicles, the Supplier shall increase the proportion of electric vehicles on its fleet. The Supplier shall disclose its number of electric vehicles available to hire and its total fleet size and make it available for CCS to publish on its website.
      2. **Carbon Reduction Plans:** In 2019 the UK Government amended the Climate Change Act 2008 by introducing a target of at least a 100% reduction in the net UK carbon account (i.e. reduction of greenhouse gas emissions, compared to 1990 levels) by 2050. This is otherwise known as the ‘Net Zero’ target. For further information about Carbon Reduction Plans please refer to the recent [Procurement Policy Note (PPN) 06/21](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991622/PPN_0621_Taking_account_of_Carbon_Reduction_Plans__2_.pdf) (Taking Account of Carbon Reduction Plans in the Procurement of Major Government Contracts).
         1. In order to support the Net Zero target, the Supplier shall submit an initial Carbon Reduction Plan as part of their tender to be awarded onto the framework.
         2. The development of Carbon Reduction Plans will form part of the Supplier’s Performance Indicators (PI’s) and will be monitored on a regular basis as part of CCS’s supplier relationship management programme.
      3. **Sustainability**
         1. The Supplier shall support CCS and the Buyer to meet the Government agenda in terms of business sustainability, which requires consideration of commercial needs and making a positive impact on society and the environment, both locally and globally.
         2. The Supplier must reduce or continue to reduce the environmental impact of their operations through the Term of this Framework Contract.
         3. The Supplier shall support the Buyer in meeting its obligations to the Greening Government Commitments, which are accessible via the following web link: <https://www.gov.uk/government/collections/greening-government-commitments>

## **SMEs and VCSEs**: Where requested, the Supplier shall endeavour to measure and report the number, value and proportion of total contract spend awarded to Small and Medium-sized Enterprises (SMEs) and Voluntary and Community Social Enterprises (VCSEs) to assist Government reporting.

## Buyers may identify further specific Social Value priorities based on either the Procurement Policy Notice 06/20 social value themes (listed below) or separate themes during a Call-Off Procedure:

## 

## **COVID-19 recovery**

## Help local communities to manage and recover from the impact of COVID-19

## 

## **Tackling economic inequality**

## Create new businesses, new jobs and new skills

## Increase supply chain resilience and capacity

## 

## **Fighting climate change**

## Effective stewardship of the environment

## 

## **Equal opportunity**

## Reduce the disability employment gap

## Tackle workforce inequality

## 

## **Wellbeing**

## Improve health and wellbeing

## Improve community integration

## For Call-Off Contracts where a Further Competition took place or a Direct Award forecast to be above £100,000 spend per annum, the Supplier shall

## Within one month of the Call-Off Contract start date, agree a social value implementation plan with Buyers which, for Further Competitions, is also to be consistent with any commitments made in their tender unless otherwise requested by the Buyer;

## submit an annual Social Value Review to the Buyer no later than one month following the anniversary of the Call-Off Contract go-live date. If requested, the Supplier shall also send the Social Value Review to CCS. The Social Value Review shall detail Suppliers delivery against social value commitments made in the Supplier’s tender or agreed in the Supplier’s social value implementation plan.

## 