**Framework Schedule 6c (Simple Order Form Template and Call-Off Schedules) for Lots 1-3**

**Order Form**

CALL-OFF REFERENCE: **[Insert** Buyer’s contract reference number]

THE BUYER: **[Insert** Buyer’s name]

BUYER ADDRESS [**Insert** business address]

THE SUPPLIER: [**Insert** name of Supplier]

SUPPLIER ADDRESS:[**Insert** registered address (if registered)]

REGISTRATION NUMBER:[**Insert** registration number (if registered)]

DUNS NUMBER: **[Insert** if known]

SID4GOV ID: **[Insert** if known]

**[Buyer guidance:** This Simple Order Form, when completed and executed by both Parties, forms a Call-Off Contract. A Call-Off Contract can be completed and executed using an equivalent document or electronic purchase order system.

If an electronic purchasing system is used instead of signing as a hard-copy, text below must be copied into the electronic order form **starting from ‘APPLICABLE FRAMEWORK CONTRACT’ and up to, but not including, the** **Signature block]**

APPLICABLE FRAMEWORK CONTRACT

This Simple Order Form is for the provision of the Call-Off Deliverables subject to the Standard Terms set out in Annex A of this Schedule and dated [**Insert** date of issue].

It’s issued under the Framework Contract RM6353.

CALL-OFF LOT(S):

**[Insert** the relevant lot numbers **or insert** Not applicable]

**Call-Off Deliverables – TYRES SPECIFICATION**

|  |  |
| --- | --- |
| **Details** | |
| Tyre Brand |  |
| Tyre Sizes |  |
| Quantity |  |
| Tyre Ancillary Services |  |
|  |  |

**Call-Off Deliverables – GLASS SPECIFICATION**

|  |  |
| --- | --- |
| **Details** | |
| Windscreen |  |
| Argic Code |  |
| Quantity |  |
| Glass Ancillary Services |  |
|  |  |

**Call-Off Charges - PRICING**

**Buyer Guidance: Prices provided by Suppliers should not exceed the Framework Prices.**

|  |  |
| --- | --- |
| **Base Pricing** | |
| Supplier’s Price |  |
| **Pricing for other items** | |
| Cost of Ancillary Services |  |
| **Total Cost** | |
| Total Cost |  |

**DELIVERY**

|  |  |
| --- | --- |
| **Delivery Requirements** | |
| Requested Delivery Date |  |
| Address |  |
| Contact Name |  |
| Telephone |  |
| Email |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Optional Terms** | | | | | | | |
| MOD |  | HMRC |  | Scottish Law |  | Northern Irish Law |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **For and on behalf of the Supplier:** | | **For and on behalf of the Buyer:** | |
| Signature: |  | Signature: |  |
| Name: |  | Name: |  |
| Role: |  | Role: |  |
| Date: |  | Date: |  |

[**Buyer guidance:** execution by seal / deed where required by the Buyer].

**Annex A – Standard Terms**

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. The Simple Order Form including the Call-Off Special Terms
2. Joint Schedule 1 (Definitions and Interpretation).The following Schedules in equal order of precedence:

* Joint Schedules
  + Joint Schedule 2 (Variation Form)
  + Joint Schedule 3 (Insurance Requirements)
  + Joint Schedule 10 (Rectification Plan)
  + Joint Schedule 11 (Processing Data) the Buyer shall be the Controller and the Supplier the Processor
* Call-Off Schedules
  + Call-Off Schedule 9 (Security) Annex A
  + Call-Off Schedule 14 (Service Levels)
  + Call-Off Schedule 17 (MOD Terms) if required
  + Call-Off Schedule 19 (Scottish Law) if required
  + Call-off Schedule 21 (Northern Ireland Law) if required
  + Call-Off Schedule 23 (HMRC Terms) if required

1. CCS Core Terms (version 3.0.11)
2. Joint Schedule 5 (Corporate Social Responsibility)
3. [Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.]

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, or added to this Order Form, or presented at the time of delivery.

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.