



# Solar Feasibility Consultancy

## RM3824 HELGA Agreement

**As a result of a desire to meet carbon reduction or sustainability targets your organisation may be interested in generating your own electricity via solar or photovoltaic panels.**

Before investing your money, it is always advisable to have an independent feasibility study which will be able to tell you how successful an installation would be, where an optimal installation on your property or land portfolio would be and if any remedial work (such as strengthening roof or planning permission) would be required in advance.

If you are looking for an independent review you can easily access help and advice via HELGA. The HELGA agreement is simple and flexible to use and designed to allow you to tailor a solution to meet your individual needs.

**To support you putting a contract in place all you need to do is follow these easy steps:**

**1)** Access as a buyer by registering on HELGA DPS by visiting <https://supplierregistration.cabinetoffice.gov.uk/dps#utilitiesandfuels>

**2)** Create your project supplier list using the DPS filter options:

- A. Service 1: Advisory > Solar photovoltaic technologies
- B. Project Location
- C. Project value

If you need any further support or assistance please contact us via [info@crowcommercial.gov.uk](mailto:info@crowcommercial.gov.uk)

- 3)** Export your list of suppliers
- 4)** Develop your Call for Competition pack –
  - State the competition is being run through RM3824 Heat Networks and Electricity Generation Assets agreement
  - Specification / Scope of requirement
  - Timetable of events (including critical deadlines i.e Tender response deadline)
  - Set evaluation criteria and associated weightings
  - Include relevant documents eg. T&C's (if you wish to use your own rather than suppliers)
  - Performance measures / KPI's you may wish to include
  - Payment options (monthly in arrears, quarterly, annually)
  - Length of contract (number of years and review points)
- 5)** Invite all exported suppliers to your Call for Competition via an e-sourcing platform
- 6)** Evaluate supplier responses
- 7)** Award
- 8)** Commence contract



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